

MEMORANDUM OF ASSOCIATION
OF
SOCIETY FOR THE ADVANCEMENT OF EDUCATION
(Registered under the Societies Registration Act XXI of 1860)

1. The name of Society is the Society for the Advancement of Education.
2. The registered office of the Society will be situated in Delhi state, at B-3, Marg 2, Saket, New Delhi-110017.
3. The objects of the Society are:
 - a) To promote the cause of education among boys and girls.
 - b) To maintain one or more Schools with branches at Delhi or elsewhere in India.
 - c) To amalgamate any other Society with this Society or to take over the assets and liabilities of any other Society having objects similar to those or any those of this Society.
 - d) To reorientate the education of the Schools along Public School lines and have them affiliated as such, if considered desirable.
 - e) To provide facilities for boys and girls to appear in any examination held by any recognised University or Board of Education or any examination conducted by any recognized service commission.
 - f) To provide for technical and vocational education.
 - g) To maintain libraries, laboratories and other similar institutions for the benefit of boys and girls of the Schools or institutions maintained by the Society.
 - h) To acquire buildings and other properties moveable and immovable of the "Society for the Advancement of Education of Learning in Delhi" and of all Schools run under it and to take over the liabilities and assets thereof and to carry on the same.
 - i) To amalgamate the institutions established, purchased or otherwise acquired and taken over as aforesaid, by the Society for the Advancement of Learning in Delhi.
 - j) To construct, alter purchase, lease and maintain any building or land, which may be necessary or convenient for the purpose of this Society.

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- k) To raise and borrow money.
- l) To invest the money of the Society upon such securities as may from time to time be determined and from time to time transpose such investment.
- m) To do all such other things as may be incidental or conducive to the attainment of the above objects.

04. The names and addresses and occupations of the present members of the Board of Governors are as follows :

S.No.	Name and address	Designation	Occupation
1.	Shri S.N. Mozumdar, I.C.S.(Retd) 51, Golf Links New Delhi.	President	Business
2.	Shri Tara Chand Mathur 3, Daryaganj, Delhi.	Member	Advocate Supreme Court
3.	Mrs. Shanti Kabir 2, York Place, New Delhi.	Member	Independent means
4.	Mrs. Roma Deb 82, Jorbagh, New Delhi.	Member	Independent means
5.	Dr J. K. Basu, Ph.D.(Lond) 10, Shan Nagar, New Delhi.	Member	Director, Soil Conservation Govt. of India
6.	Dr (Miss) Bina Roy, Ph.D.(Harvard) C-28, Sujan Singh Park New Delhi.	Member	Education Officer U.S. Education Foundation in India
7.	Shri A. C. Deb 2, Daryaganj, New Delhi.	Honorary Secretary	Principal of School

We, the following persons, who have subscribed their names below are desirous of being formed into a Society in pursuance of the Societies Registration Act XXI of 1860.



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Not Complained
or Complained
in writing, within 30 days

S.No.	Names and Addresses	Occupation	Signatures	Witness
1.	Shri S.N. Mozumdar, 51, Golf Links New Delhi.	Business	S/d- S.N. Mozumdar	S.P. Gupta B.A., B Com F.C.A. Chartered Accountant
2.	Shri Tara Chand Mathur 3, Daryaganj, Delhi.	Advocate	S/d- Tara Chand Mathur	
3.	Mrs. Shanti Kabir 2, York Place, New Delhi.	Independent means	S/d- Shanti Kabir	S.P. Gupta B.A., B.Com F.C.A. Chartered Accountant
4.	Dr J. K. Basu, Ph.D. 10, Shan Nagar, New Delhi.	Director of Soil Conservation Govt. of India	S/d- J.K. Basu	
5.	Dr (Miss) Bina Roy, C-28, Sujan Singh Park New Delhi.	Education Officer U.S. E.F.I.	S/d-Bina Roy	
6.	Shri A. C. Deb 2, Daryaganj, New Delhi.	Principal of School	S/d- A.C.Deb	
7.	Miss Maya Deb 82, Jorbagh, New Delhi.	Service U.S.I.S.	S/d- Maya Deb	

Dated at Delhi, this twelfth day of March, 1958.



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RULES AND REGULATIONS
Of the
SOCIETY FOR THE ADVANCEMENT OF EDUCATION
(Registered under the Societies Registration Act XXI of 1860)

Preliminary

01. The object of Society shall be the acquisition and taking over the "Society for the Advancement of Learning in Delhi" and all the Schools run under it.
02. The educational institutions of the Society shall be open to all students without distinction of race or creed or caste.
03. The Society will conduct the Senior Schools of the Society on Public Schools lines as far as possible.
04. All other objects as given in the Memorandum of Association of the Society.
05. Without prejudice to the rights of the membership existing, the Board of Governors may by a special resolution admit any person capable of entering into contract to the membership of the Society, subject to such restrictions, if any, imposed by the Board of Governors. The membership shall be non-transferable.

Board of
Governors

06. The Society shall be managed by a Board, which shall consist of not less than seven and not more than 20 members.
07. The Member of the Board shall be of not less than 21 years of age.
08. Mr. A. C. Deb and Mrs. A. C. Deb shall be the life Members of the Board in view of their being the founders and sole donors of the "Society for the Advancement of learning in Delhi". Their places when vacated will be taken by other Members of Mr. Deb's family, by his relatives, or their nominees.
09. The first Members of the Board shall be the persons named in the Memorandum of Association.
10. Mr. A. C. Deb shall be the Honorary Life Secretary of the Board unless he resigns earlier.
11. All the acts done by any meeting of the Board or by any person acting on behalf of the Board duly authorized, shall be valid notwithstanding that it be afterwards discovered that there was some disqualification or defect in the appointment of any Member of the Board.



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12. The office of a Member of the Board shall be vacated:-
- a) by death
 - b) by resignation
 - c) if he becomes insolvent or of unsound mind.
 - d) If he fails to attend 6 consecutive meetings without the leave of the Board.
 - e) If he ceases to be the Member of the Society.
13. The Members of the Board of Governors shall hold office for 2 years but this clause shall not be applicable to the life Secretary and to Mrs. A. C. Deb in accordance with clause 8 and 10 of these rules.
14. All persons retiring on the expiration of their terms of office shall be eligible for re-election / re-nomination.
15. The election shall be by ballot and the person securing the largest number of votes shall be considered duly elected. The President shall have no casting vote.
16. The quorum at such meetings shall be not less than half the number qualified to vote, but for the adjourned meetings, the Members present shall form the quorum.

**Proceedings
Of the Board.**

17. The Business of the Society shall be managed by and the entire Government of the Society shall be in the hands of the Board.
18. The quorum for a meeting of the Board shall be (7).
19. A resolution in writing signed by favour by a majority of Members of the Board for the time being entitled to receive notice of the meeting of the Board, shall be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held. The notice of such resolution shall have to be sent to every member of the Board. Such a resolution must have the assent of the President of the Board.
20. The Secretary may at any time summon a meeting of the Board.
21. The Board may meet for the despatch of Business, adjourn and otherwise regulate its meetings as it thinks fit.
22. The President shall preside over meetings of the Board. In case the President be not present, the Members of the Board shall elect a Chairman.



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General Meeting

23. In case of equality of votes, the Chairman shall have a second or casting vote.
24. The Board shall cause minutes to be entered in books provided for the purpose of all its meetings.
25. There shall be at least one general meeting within nine months after the closing date of the year, which shall be called the Annual General Meeting for transacting the following business:
 - (a) To receive and adopt the annual report and audited accounts.
 - (b) To elect / nominate the office bearers of the Society and / or the Members of the School Committees.
 - (c) Any other business of which a Member has given 21 days clear notice in writing to the Secretary prior to the date of the Meeting and which is allowed by the President ; and
 - (d) Such other business as may be allowed by the Chair.
26. A notice of seven clear days shall be given of every Annual General Meeting and special meeting to all the Members.
27. The quorum for a meeting shall be seven.
28. The poll, if desired, shall be conducted as directed by the Chairman of the meeting.
29. The funds of the Society shall be employed solely for the purpose and objects of the Society and no portion of the income or Property aforesaid shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to persons who at any time are, or have been Members of the Society or through any one or more of them.
30. It shall be the duty of the Secretary:
 - (a) To maintain true and correct accounts of all financial affairs of the Society.
 - (b) To Prepare agenda and post notices for the meetings of the Boards and of the Society,
 - (c) To keep correct minutes of the meetings of the Board and the Society.
 - (d) To keep and prepare the records of the Society,
 - (e) To manage the institutions owned and run under the Society.



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(f) To sue or be issued in the court of law on behalf of the Society in such matters as may need legal adjudication and to sign and verify plaints, written statements, petitions, etc, and to engage counsel and sign his power of attorney; and

(g) Generally to do all such things as the Board may from time to time direct.

31. The accounts of the Society shall be examined once in every year and the correctness of the accounts ascertained by one or more auditors.

32. The auditor or auditors of the Society shall be appointed every Year by the Board.

33. The Board shall have control over all the funds and other movable or immovable property of the Society unless the same are to be vested in the Trustees of the Society under the direction of the Board.

Trustees

34. Mr. A. C Deb and Mrs. A. C. Deb shall be the Life Trustees of the trust. Their places when vacated will be taken by other members of Mr. Deb's family, by his relatives or their nominees.

35. The trustees shall have the custody of all deeds and documents of title relating to the properties of the Society, and shall, subject to the rules and regulations of the Society and to these rules, deal with and dispose of all the properties vested in them and the income thereof in accordance with the directions of the Board.

36. The provisions of rule 49 of these rules as to the Trustees' indemnity and reimbursement shall also apply to Trustees appointed under these rules.

School Committee

37. Each School shall have one Committee of at least 15 Members.

38. The President and the Secretary of the Board shall be the ex-officio Members of the School Committees.

39. The Schools shall be managed by the School Committees subject to the general control of the Board.

40. Members of the School Committee shall be elected / nominated in general meetings of the Society from amongst the Members of the Society and shall hold office for 2 years but may be re-elected.



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41. The Board shall have power at any time, and from time to time, to appoint one but more than 3 persons as additional Members of each School Committee from amongst known educationists, parents, public men and the teaching staff of the School concerned.
 42. Members of each Committee shall retire every two years.
 43. School Committee may appoint one or more sub-Committees for carrying on the business of the School by nomination from among its own Members or those of the Board.
 44. School Committees shall form their own rules as well as form sub-Committees for the despatch of business, adjourn and otherwise regulate meetings as they think fit subject to revision by the Board, if necessary.
 45. The Committees shall cause minutes to be entered in the books provided for the purpose, of all its proceedings.
 46. Dismissals of Honorary and paid staff in permanent service, except of the Heads of institutions, rests with the School Committee or sub-Committee if powers have been delegated to it by the School Committees, but with a right of appeal to the Board. The appointments will be made by the Heads of institutions in consultation with the Secretary.
 47. The Board shall have the power to revise the above rules and regulations. All the necessary provisions of Society Registration Act XXI of 1860 will also apply.
 48. All matters not specially provided for are to be decided in accordance with these rules or rules which may be framed thereunder. The Board with the approval of the General meeting may frame further rules or may amend any of these bye-laws and rules and regulations for carrying on with the work of the Society.
 49. Every Member of the Board, Officer or Employees of the Society shall be indemnified by the Trust, against all costs, losses and expenses which he may incur or become liable to by reason of any contract entered into or act or deed done by way in the discharge of his duties.
- Filing of
Annual list
50. Once in every year on or before the fourteenth day succeeding the day on which according to the rules of the Society, the Annual General Meeting is held, a list shall be filed with the Registrar of Companies of the names, addresses and occupations of the Members of the Board.



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If the Society for the Advancement of Education needs to be dissolved, it shall be dissolved in accordance with the provision of Section 13 & 14 of the Societies Registration Act 1860 as applicable to the State of Delhi as follows :-

Dissolution & Adjustment of Affairs :

Any number not less than $\frac{3}{5}$ th of the members of the Society may determine that it shall be dissolved and there upon it shall be dissolved forthwith or at a time then agreed upon and all necessary steps shall be taken for the disposal and settlement of properties of the Society, its claims and liabilities, according to the rule of the Society, if any and if not then as the governing body shall find expedient, provided that, in event of any dispute arising amongst the governing body or the members of the Society, the adjustment of affairs shall be referred to the Principal Court of Original Civil Jurisdiction of the District in which the Chief Building of the Society is situated and court shall make such order in the matters as it shall deem requisite.

If upon the dissolution of the Society there shall remain, after the satisfaction of all its debts and liabilities, any property whatsoever the same shall not be paid to or distributed among the member of the Society but shall be given to some other society to be determined by the votes of not less than $\frac{3}{5}$ th of the members present personally or by proxy at the time of dissolution, or, in default thereof by such court as aforesaid.

We certify that the above is a true copy of the rules and regulations of the Society for the Advancement of Education.

1. sd/- Tara Chand Mathur
2. s/d- Shri A. C. Deb
3. s/d- D. K. Basu (Dr)

witness
sd/- S. P. Gupta
(S. P. Gupta)
B. A. Com., F.C.A.
Chartered Accountant

Dated at Delhi, this twelfth day of March, 1958

Certified True Copy.

Dr Kalyani Roy
Secretary
Society for the Advancement of Education



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