



ADMISSION PROCEDURE 2022-2023

The parent needs to fill up the registration form online through school website: <https://snp.cambridgeschool.edu.in/admissions-open/>. and ensure all documents uploaded properly.

Submission of a complete application form is a request for admission and does not guarantee admission as seats available are limited. Admission is granted on First Come First Serve basis, till the availability of seats.

Applicants are informed telephonically when a seat is available, the date and time on which the test will take place. Both the parents of the child should be present at the time of verification of documents. If for any reason one parent is unable to attend, the School Office should be informed in writing of the fact and the reason thereof well in advance.

Provisional admission will be processed and converted to confirmed admission only after submission and verification of required documents and deposit of applicable fee before the start of academic session 2022-2023.

List of documents to be produced by the parents at the time of Document Verification-

- Birth Certificate of the child
- Transfer certificate from the previous school
- Last assessment card from the previous school
- Aadhar Card of Child and Parents
- Proof of residence: ration card / passport / election card / driving license/Aadhar card
- Both parents' office identity card / proof of employment
- In case of sibling: fee bill / transfer certificate / school leaving certificate
- Both parents' school leaving certificate / transfer certificate / 12th pass certificate
- In case of single parent: death certificate / custody papers / adoption papers
- In case of community service / national awards: certificates
- In case of Guardian all relevant legal documents

Admission will be confirmed after verification of documents, test. On verification, if the required information / documents are wrong / altered, the admission stands cancelled.

The Fee must be deposited within 5 working days of declaration of the final result or else the offer of admission will be declared null and void.